Minutes of the 81st Annual General Meeting of CCNZ
Teams Meeting
Thursday 14th August 2025 at 4pm

Present:	
CCNZ Executive Council:	
David Howard	President
Jeremy Dixon	Vice President
Mark Evans	CCNZ Executive Council
Paul Bisset	CCNZ Executive Council
Greg Lumsden	CCNZ Executive Council
Kerry Watkins	CCNZ Executive Council
Gary Richardson	Associate Councillor
Paul Buetow	Legal Adviser
Brian Warren	CCNZ Life Member
Dave Jewell	CCNZ Life Member
Don Tilbrook	CCNZ Life Member
Tim Ford	CCNZ Life Member
In attendance:	
Adam Plimmer	Brian Perry Civil
Bart Mulder	Pro Arbore Ltd
Cameron Lornie	
Darren Richardson	J W Niell Contractors
Kimberly de Vries	CCNZ Taranaki Branch Chair
Hayden Loader	Loaders Civil
Hugh Goddard	Pipeline & Civil Ltd
James Lux	James Lux Developments Ltd
Kylie Bourke	CCNZ Northland Branch Chair
Lesley Lumsden	CCNZ Taranaki/Manawatū-Whanganui/HBEC Secretary
Matt Findlay	CCNZ Auckland Branch Chair
Megan Gibbons	CCNZ Nelson-Marlborough/Canterbury-Westland Secretary
Nathan Malcolm	GHD Limited
Nick Cowan	Plan A
Philip Dolan	Slick Civil
Tanya Sundnes	Fletcher Construction Ltd
Racheal Cottam	Offshore Plumbing Services
Alan Pollard	CCNZ Chief Executive
Arne Corrie-Johnston	CCNZ Technical Manager
Fraser May	CCNZ Communications & Advocacy Manager
Kallum Best	CCNZ Design and Marketing Executive
Calum Twist	CCNZ Northern Regional Manager
Eve Cooper	CCNZ Southern Regional Manager
Grant Radovanovich	CCNZ Central Regional Manager
Nicola Hakes	CCNZ Membership and Events Manager
Heather Clayton	CCNZ Administrator /Civil Trades (Minute Taker)

Opening

The President, Dave Howard, declared the 81st AGM of Civil Contractors New Zealand open at 4pm and welcomed attendees.

Welcome

Life Members present at this AGM.

- Brian Warren
- Chris Russell
- Dave Jewell
- Don Tilbrook
- Tim Ford

Branch life members

- Bailey Gair – Hawke's Bay
- Dave Howard – Wellington/Wairarapa
- Greg Lumsden – Manawatū/Whanganui

Past Presidents

- Bailey Gair
- Brian Warren
- Chris Russell
- Dave Jewell
- Don Tilbrook
- Tim Ford

The President also welcomed:

- Major Associate Members
- Contractor Members
- Guests

Introductions

The President invited Executive Councillors to introduce themselves to the meeting. The President invited the CCNZ staff who are present to introduce themselves.

1. Apologies

Apologies have been received from:

- Orla Gallagher
- Rebecca Fox, CCNZ Workforce Development Manager
- Bailey Gair, CCNZ Past President

As there were no further apologies the President asked for a mover and seconder for the apologies received to be accepted.

Jeremy Dixon / Kerry Watkins **Carried**

Condolences

The President read the condolences to the meeting as follows:

Name	Branch	Other comment
Jim Juno	Wellington	National Life Member
John “Digger” Miles	Wellington/Wairarapa	National Life Member
Ray Hanna	Canterbury	Branch Life Member
Richard Fulton	Canterbury	
James Corlett	National Office	Former CCNZ Northern Regional Manager

There being no other condolences received, attendees were requested to observe a minute’s silence to remember these people and others who are no longer with us.

Voting and Proxies

For resolutions other than the election of officers, the following process will be followed:

- First on a show of hands and reference to the proxies received
- If 25% or more of eligible voters present, or if the Chair considers it fair, by weighted vote.
- There is one vote per eligible member unless a weighted vote is called for by 25% of voting members present or the chair.
- Where a life member is also part of an active contractor member, they may hold two votes (one for the company and one for the individual Life Member). If life members want to exercise both votes, it would be preferable to have another member of the company cast the company vote.

For the election of officers, the following process will be followed:

- Voting will be available online – this will be a secret ballot
- There is one vote per eligible member.
- Where a life member is also part of an active contractor member, they may hold two votes (one for the company and one for the individual Life Member)
- Online votes will be added to votes received by proxy prior to the AGM, and this combined vote tally will determine the successful candidates

The President asked if there were any questions about the voting or proxies and confirmed 13 directed proxies, and 1 non-directed proxy have been received

Appointment of scrutineers

Heather Clayton and Nicola Hakes from CCNZ National Office were nominated as scrutineers for the election.

Paul Bisset / Hugh Goddard **Carried**

There being no questions or discussion on the motion, the President declared the motion to be passed.

Election of officers

To ensure the results of the Executive Council Contractor election were available at this meeting, the vote was conducted after the President and Chief Executive reports, but before the auditor and strategic plan discussion.

1. Minutes

The minutes of the 80th AGM held at 3.30pm on Friday 16 August 2024 at the ILT Stadium, Invercargill have been circulated, and we will take them as read.

The Resolution is:

"That the minutes of the 80th AGM held on 16 August 2024 be confirmed as true and correct".

Greg Lumsden / Jeremy Dixon **Carried**

There being no questions or discussion on the motion, the President declared the motion to be passed.

2. Annual Report and Financial Statements

The Annual report and financial statements for the year ended 31 March 2025 have been circulated.

President's report

The President acknowledged the support from everyone who has helped him grow in the Presidential role. He highlighted CCNZ 's Conference in Tauranga of energy, connection and engagement. The presence of the Prime Minister and other leaders shows that our industry voice is being heard and there is growing support for a bipartisan approach to infrastructure planning. CCNZ's 80th year was celebrated at the Grand Hall in Parliament, a tribute to the legacy and strength of the organisation. The President acknowledged the incredible work of members and the value of their work during a year of underfunding, uncertainty and shifting of priorities. CCNZ is working hard to advocate for the industry and refreshing the strategic plan to sharpen direction. He acknowledged branches are a place for people to connect and support each other.

Chief Executive's Report

The Chief Executive acknowledged the challenging year and reiterated the primary focus has been workflow alongside participating in consultations. Feedback received is that CCNZ is a trusted and reliable partner. He noted the balance sheet is strong and that Branches are looking at how to invest in programmes that benefit members. The industry survey results identified initiatives to focus on being advocacy, pipeline of work and support for small to medium businesses. He acknowledged the CCNZ teams' contribution to support members needs. He acknowledged support from CCNZ's Principal Business Partner Hirepool, Core Associates and Branch Associates, who all allow CCNZ to deliver high quality support to the members. He thanked the Executive Council, Branch Chairs, Branch Secretaries and Branch committee members for their hard work and support.

The resolution is:

"That the CCNZ Annual Report including the Financial Statements for the period ended 31 March 2025 be approved and adopted".

Paul Bisset / Kerry Watkins **Carried**

There being no questions or discussion on the motion, the President declared the motion to be passed.

Election of Officers and Executive Council

a. President

Dave Howard is one year into his two-year term, so the position of President is not due for election this year.

b. Vice President

Vice President, Jeremy Dixon, is one year into his two-year term, so the position of Vice President is not due for election this year.

c. Associate Councillor

The term of office of Associate Councillor Gary Richardson expires at this 2025 AGM. He has indicated that he will be seeking re-election. No further nominations were received by the due date of 14 July 2025. Therefore, Gary Richardson is re-elected Associate Executive Councillor unopposed.

d. Executive Council

The terms of office of Greg Lumsden, Orla Gallagher, and Kerry Watkins expire at this 2025 AGM. There remains one further vacancy on the Executive Council.

Greg Lumsden and Kerry Watkins indicated that they would be seeking re-election. Orla Gallagher has not sought re-election. A further four nominations were received by the due date of 14 July 2025.

Therefore, in total six nominations were received for four positions, so an election is needed. Candidate profiles were circulated with the AGM papers.

The candidates are:

- Racheal Cottam, Offshore Plumbing Services
- Greg Lumsden, ATD Services
- Bart Mulder, Proarbore Ltd
- Adam Plimmer, Brian Perry Civil
- Tanya Sundnes, Fletcher Construction
- Kerry Watkins, Fulton Hogan

The meeting was paused for 1 minute while attendees voted on screen.

3. **Appointment of Auditors**
The third Resolution is the appointment of the Society auditors.

The Chief Executive highlighted

- This is the third audit competed by Moore Markhams.
- Have been very pleased with the efficient and professional approach to the audit process and with the seamless integration of branches into the audit process.
- Have no hesitation in recommending that Moore Markhams be reappointed the Society auditors for the year ending 31 March 2026.

The Resolution is:

"That Moore Markhams be appointed CCNZ's auditor for the financial year ending 31 March 2026".

Bart Mulder / Greg Lumsden ***Carried***

There being no questions or discussion on the motion, the President declared the motion to be passed.

4. **2025 Strategic Plan**

The Executive Council reviewed the CCNZ Strategic Plan in February 2025. As a result, changes were made to better reflect CCNZs currents strategic priorities. The vision and values remain the same with four new pillars being.

- Secure Government commitment to a unified infrastructure plan
- Develop a robust talent pipeline for member companies
- Enhance member capability and value through services, resources, and support
- Increase engagement and attendance at events

The Resolution is:

"*That the 2025 CCNZ Strategic Plan, circulated with the AGM papers, be approved and adopted".*

Paul Bisset / Jeremy Dixon ***Carried***

CCNZ's plans to improve the public perception of civil infrastructure was discussed including building relationships with media and promoting consistent strong messaging at both National and Branch level. It was noted there has been a positive shift in the perception of infrastructure needs at Government level.
A Mentoring programme was discussed, acknowledging informal mentoring is in place leading to a formal programme to be developed. The President declared the motion to be passed.

5. Election results

The successful candidates in the election are as follows:

- Bart Mulder
- Adam Plimmer
- Kerry Watkins
- Greg Lumsden

The President congratulated the successful candidates and thanked the other candidates for participating in the process.

Brian Warren / Paul Bisset **Carried**

7. Consideration of Resolutions including Rule changes

There were no resolutions submitted by the due date of 14 July 2025 for consideration at the AGM.

8. General Business

Brian Warren acknowledged the wider CCNZ team on their successes and encouraged continual efforts made within the industry.

Security during AI within the organisation was raised and it was agreed it was on CCNZ's work programme.

Orla Gallagher was recognised for her service to the CCNZ and the Executive Council.

The President thanked members for their attendance and wish them well.

Meting closed 4:50pm

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David Howard, President