



ANNUAL GENERAL MEETING
Canterbury/Westland Branch of the Civil Contractors Federation Inc.
Wednesday, 15th June 2022 at 5.30 pm
Taggart Head Office, 50 Belfast Road
Minutes

1. Apologies – Chris Bird, Kim Masina, Mike Smart, Brian Warren, John Crawley.
2. Acknowledge special guests. Alan Pollard CCNZ CEO, Tony Pike CCNZ President, Stacey Goldsworthy CCNZ Technical advisor, Terry Lock Life member, Ollie Turner CCNZ Southern Regional Manager.
3. Confirmation of Minutes of AGM held on May 12, 2021, at 5.30pm – Forwarded by Jeremy Dixon, seconded by Harley Haywood.
4. Matters Arising from the Minutes – None.
5. Chairman's Annual Report Summary – See attached.

Key themes:

- Last years' awards took 3 attempts before holding online. Record number of entries, despite this.
 - CCNZ shouldered the financial losses of the postponements and reformatting from sponsors.
Scholarships – Face to face classroom environment brings value – due to this, they are paused till next year.
 - Acknowledgement and appreciation that Volunteer time on committee can be significant. Any issues or questions, please see the Committee, Sam Paterson, Maisie Ellis.
 - Acknowledgement of Ollie Turner's service and departure.
6. National Executive Summary from Jeremy Dixon – See attached.

Key Themes:

- Alan Pollard coming into CEO position with valuable fresh set of eyes.
 - Pipeline issues raised
 - Investing heavily in human resource at National level. Value to members.
 - Advocacy for at National level.
 - Engage the Committee to advocate or raise concerns.
7. Draft Annual Accounts to 31st March 2022
 - Balance sheet loss due to COTY losses (~16K)
 8. Discussion on Committee numbers and representatives per business.

Ideal arrangement for committee itself. Quite a large group of people involved. Important for a versatile, small group. Agreed at Branch meeting to put forward to a vote
Suggestion:

Reducing committee numbers to:

8 - contracting members

4 - associate members

Past Chair

National representative
Life Members
Regional Representative (Not Elected)
Secretary (Not Elected)

** 1 representative from each business – ensuring even spread in representation.

- Currently 21+ on committee. Looking to reduce this.
- Recognised that this is voluntary, must sit alongside day jobs. Aims to make time and progress to achieve things for members.
- For members that are not on the committee, they can join sub committees.

Vote: All in favor – motion carried (none against).

9. Election of Executive –

Chairman: Sam Paterson

Vice Chairman: James Crow

Past Chairman / National Representative: Jeremy Dixon

Life Member: Terry Lock

Executive Committee:

Associate Members:

Dan Francis

Dan Potter (*New Nomination*)

Robert Stewart

Emily Peacock

Contracting Members:

Harley Haywood

Kim Masina

Matt Havill

Craig McKenzie

Philip Crossland

Paul Taggart

Chris Hughes

Paul Curry (*New Nomination*)

NB: Executive Committee Nominations may also be accepted from the floor.

10. Appointment of Auditor – Motion: That BDO Spicers be reappointed as Auditor for the year 31 March 2022 at a fee agreed by the Executive Committee (as required). Moved by Craig McKenzie, seconded by Dan Francis.

11. Allan Pollard, Chief Executive, Civil Contractors New Zealand, to speak.

12. Matt Havill, CORDE, to present on the Lake Wanaka, Lake Front Development, Stage 3.

13. Ollie Turner farewell.

14. General Business

- a. Careers Coach Discussion
Encouraging of feedback. Great chance to show our industry to youth.
Epic Material and local work
- b. COTY sponsors and update
Nov 5th at Mona Vale. Next Monday invites coming out.
New cat \$0-500k this year.
Incl. supplier of the year – please enter + young contractor of the year
Looking for more sponsors
- c. Other issues

Thank Taggarts for hosting, guests for attending, Road Metals co and Kiwi Concrete for sp

Meeting closed at 6:58pm