

**Minutes of the 80<sup>th</sup> Annual General Meeting of CCNZ**  
**Held at ILT Stadium Southland**  
**Friday 16 August 2024 at 3:30pm**

<b>Present:</b>	
<b>CCNZ Executive Council:</b>	
Bailey Gair	President
David Howard	Vice President
Mark Evans	CCNZ Executive Council
Jeremy Dixon	CCNZ Executive Council
Orla Gallagher	CCNZ Executive Council
Gary Richardson	CCNZ Executive Council
Greg Lumsden	CCNZ Executive Council
Kerry Watkins	CCNZ Executive Council
Paul Buetow	Legal Adviser
Joe Edwards	CCNZ Life Member
Brian Warren	CCNZ Life Member
Colin Calteaux	CCNZ Life Member
<b>In attendance:</b>	
Jim Ginty	Multi Civil
Jason Cryer	CCNZ Manawatu Whanganui Vice Chair
Cindy Chambers	Chambers & Jactett Ltd
Murray Chambers	MecLand Roding Ltd
Peter Renton	Isaac Construction
Peter Goldsmith	J & R Contracting
Steben Knowles	CPB Contractors
Regan McRandle	CCNZ Southland Chair
James Craw	JCL Asphalt
Jason Tamblyn	Fulton Hogan
Nicola Darling	Isaac Construction
Hugh Goddard	Pipeline and Civil
Alan Pollard	CCNZ Chief Executive
Michelle Farrell	CCNZ Technical Manager
Fraser May	CCNZ Communications & Advocacy Manager
Heather Clayton	CCNZ Minute Taker

## Opening

The President, Bailey Gair, declared the 80th AGM of Civil Contractors New Zealand open at 3:30pm and welcomed attendees.

## Welcome

Life Members present at this AGM.

- Brian Warren
- Joe Edwards
- Colin Calteaux

The President also welcomed:

- Major Associate Members
- Contractor Members
- Guests

## Introductions

Bailey invited Executive Councillors to introduce themselves to the meeting.

Bailey invited the CCNZ staff who are present to introduce themselves.

## 1. Apologies

Apologies were received from:

- Gavin Riley
- Don Tilbrook
- Jim Juno
- Tim Ford
- Tony Pike
- Paul Bissett
- Tony Mills
- Roger McCrane

As there were no further apologies the President asked for a mover and seconder for the apologies received to be accepted.

**Colin Calteaux / Joe Edwards      Carried**

## Condolences

The President read the condolences to the meeting as follows:

Name	Branch	Other comment
John Clentworth	Taranaki	National Life Member
Peter Laurent	Northland	Branch Life Member
Byron Banks	Auckland	On the Auckland branch from 2000 to 2007, including being branch chair 2004 to 2006
Bruce Lissette	Hawke's Bay East Coast	

There being no other condolences received, attendees were requested to stand and observe a minute's silence to remember these people and others who are no longer with us.

### **Voting and Proxies**

The President advised the meeting that voting on a resolution (other than the election of officers) is:

- First on voices
- If an eligible member requests it, second by a show of hands
- If 25% or more of eligible voters present, or if the Chair considers it fair, by weighted vote.
- Only Contractor Members and National Life Members are entitled to vote. Associate Members and Branch Life Members do not have a vote.
- There is one vote per contractor member unless a weighted vote is called for by 25% of voting members present or the chair.
- Where a life member is also part of an active contractor member, they may hold two votes (one for the company and one for the individual Life Member)

The President asked if there are any questions about the voting or proxies.

The President noted that she had received one directed proxy from Don Tilbrook

## **2. Minutes**

The minutes of the 79<sup>th</sup> AGM held at 3.00pm on Friday 1 September 2023 in the Panasonic Room, Due Drop Events Centre, 770 Great South Road, Wiri, Manukau have been circulated and we will take them as read.

The Resolution is:

*"That the minutes of the 79th AGM held on 1 September 2023 be confirmed as true and correct".*

**Colin Calteaux / Jeremy Dixon   Carried**

There being no questions or discussion on the motion, the President declared the motion to be passed.

### 3. Annual Report and Financial Statements

The Annual report and financial statements for the year ended 31 March 2024 had been circulated.

#### **President's report**

I have reached the end of my term as CCNZ President. I'd like to take the opportunity to acknowledge everyone who has contributed to CCNZ during my term, and in the organisation's 80-year history. Great to see the history presentations during conference and hearing from past Presidents and members on how the industry and organisation has evolved.

I'd like to thank the Executive Council for their generosity with time and knowledge and being fully engaged around the table.

I thank Alan Pollard for working closely with me and I appreciate the effort, care and passion he has for the industry and our members.

I acknowledge the wider CCNZ staff's efforts and support behind the scenes and to SCL Civil who have continuously supported the role I have held as President.

It is a tough environment in this industry with interest in forward works. We are mindful of uncertainty, stress and pressures that our members hold and as an industry body we will continue do our best to pave ways where we can, continue to look after each other and be aware of what is happening with contractors within the industry. It is a good time to come together and help out when we can.

The President invited Alan Pollard to present his CEO report.

#### **CEO's report**

The year 1 April 2023 to March 2024 can be categorised as a year of two halves.

For the first half of the year we focussed on the then-Labour government reforms, including three waters, resource management, and immigration, and we advocated for cyclone relief in Northland, Auckland, Waikato, Bay of Plenty, Gisborne and Hawkes Bay. This was a challenging time, where the previous government's parliamentary majority allowed for limited consultation. We did make headway in some areas for example then-Minister of Immigration, Michael Wood's responding to our advocacy by adding a number of critical civil roles to various visa categories and to the Green List.

In October 2024, that political landscape changed with the election of a National/NZ First/ Act coalition government. We were optimistic about having better engagement with a government focussed on construction and infrastructure investment.

What transpired was a period of caution and uncertainty as the true state of New Zealand's financial position became clearer, and we waited for clear signals about the new government's plans. This resulted in clients, particularly local government clients, pausing their investment plans further resulting in a sudden and acute drop off in work. We acknowledge the difficult trading conditions that members (contractors and

associates) are facing most acutely since the start of 2024 - survive through 25 has become a catch phrase. Our advocacy with the new government was initially focussed on resource management reform and the replacement for three waters in the first instance, but quickly pivoted to the need for short term stimulus while we awaited strong market signals by the government.

At the same time as this work slowdown, the government has moved to change a number of other policy settings. Changes such as the disestablishment of workforce development councils and Te Pūkenga and the removal of the roles previously added to immigration visa categories proceeded with limited consultation.

There was a considerable technical programme advanced during the year by our Technical Manager, Michelle, with TTM changes a large part of that.

Our Workforce Development plan was finalised with a strong emphasis on school connection and engagement. Rebecca put a lot of time and effort into the development of our civil industry career roadmap, which was launched after balance date.

Fraser released our Communication and Advocacy Strategy, with a key focus on raising our profile amongst key stakeholders and the media. We had very good media exposure during the year.

Our Regional Managers, Calum in the North, Grant in Central and Eve in the South worked closely with their respective branches on recruiting and retaining members and selling the CCNZ value proposition, and more recently being a sounding board for contractors under pressure.

Nicola presided over an increase in our membership and ran a successful conference in Auckland.

Geeta and Shreyas, our contracted accounting team, continued to improve our systems and reporting processes.

Heather, our office and Civil Trades Administrator, supported the wider team and has also been involved in the development of our Civil Trades Certification scheme.

And we were joined after balance date by Kallum, in a marketing and design role.

I am grateful to the team at CCNZ for their commitment, passion and enthusiasm for doing what is best for members, and it is a privilege to lead them. I am also grateful to the branch Chairs, Secretaries and committees - the work that they all do is vital for a well-informed and engaged CCNZ membership, and we appreciate all that they do for the Society.

The Society remains strong both in membership and financially.

Contractor membership grew by 13 per cent during the year, with significant growth in Hawke's Bay following the cyclone. Associate membership also increased by 13 %.

The number of people we reach through our various communication channels grew significantly.

The association is profitable with a strong balance sheet. Our group surplus (that is CCNZ National Office, our branches, and our investment in Contrafed) was \$392,908, and our net equity sits at just over \$3.9m. At the 2024 General Council meeting, I noted for the branch chairs present that we are not in the business of accumulating funds, but to support our members and we should be reinvesting surplus funds in programmes that benefit members. This equally applies to national office, and our career pathways tool released in May 2024 is an example of that reinvestment.

#### **CCNZ/Teletrac Navman survey 2024**

Membership value:

- 9% extremely valuable (down from 11%)
- 25% very valuable (down from 34%)
- 38% valuable (no change)
- 23% somewhat valuable (up from 17%)
- 4% not valuable (up from 3%)

The reduction in the combined percentage that see CCNZ membership as valuable, very valuable or extremely valuable from 83% to 72% is concerning and we will do some work to find out why that has occurred.

I want to thank our sponsors for their support during year. In particular, I acknowledge our Principal Business Partner, Hirepool, for their generous and continuing financial and in-kind support over the past 20 years, and our regional and national excavator competition platinum and naming rights sponsor, CablePrice.

Finally, can I acknowledge the Executive Council. They too are a committed group of volunteers focussed on doing what is best for the members and the industry, and on holding me and the CCNZ team to account for delivering on our strategic objectives. I especially want to thank Bailey for her guidance and wise counsel as President over the past 2 years, and I look forward to working with David and Council in the next year.

It has been a privilege to lead the association, and I thank you for the opportunity to do so.

Thank you.

The resolution is:

*“That the CCNZ Annual Report including the Financial Statements for the period ended 31 March 2024 be approved and adopted”.*

**Colin Calteaux / Cindy Chambers      Carried**

There being no questions or discussion on the motion, the President declared the motion to be passed.

#### 4. Appointment of Auditors

The third Resolution was the appointment of the Society auditors. Alan Pollard addressed the motion as follows.

- This is the second audit completed by Moore Markhams.
- Have been very pleased with the efficient and professional approach to the audit process and with the seamless integration of branches into the audit process.
- Have no hesitation in recommending that Moore Markhams be reappointed the Society auditors for the year ending 31 March 2025.

The Resolution is:

*“That Moore Markhams be appointed CCNZ’s auditor for the financial year ending 31 March 2025”.*

**Joe Edwards / James Craw    Carried**

There being no questions or discussion on the motion, the President declared the motion to be passed.

#### 5. 2023 to 2025 Strategic Plan

No changes have been made to the CCNZ Plan approved at the 2023 AGM. The Executive Council will be reviewing the Plan within the 2024/25 financial year.

No further approval is needed. The Plan is included for members to note.

The President called for any matters regarding the Strategic plan. There were no matters arising.

#### 6. Election of Officers and Executive Council

##### a. President

My two-year term expires at this 2024 AGM, and I will remain on the Executive Council as immediate Past President. That means that Tony Pike will retire from the Executive Council.

The President thanked Tony Pike for his service.

Vice President David Howard was nominated for the office of President by the closing date of 19 July 2024. No other nominations were received. Therefore, no election is necessary, and David Howard is duly elected to the office of President.

**b. Vice President**

David Howard's two-year term expires at this AGM, and he has now been elected President. Executive Councillor Jeremy Dixon was nominated for the office of Vice President by the closing date of 19 July 2024. No other nominations were received. Therefore, no election is necessary, and Jeremy Dixon is duly elected to the office of Vice President.

**c. Executive Council**

The terms of office of Executive Councillors Mark Evans and Paul Bissett expire at this AGM. With Jeremy Dixon being elected to the office of Vice President, this leaves a vacancy on the Executive Council. There were therefore three positions up for election. Mark and Paul advised their intention to seek re-election, and both were nominated by the due date of 19 July 2024.

No further nominations were received by the due date. There being two nominations for three positions on the Executive Council, no election is required. Therefore, Mark and Paul are duly elected, and one vacant position remains.

**d. Associate Councillor**

The term of office of Associate Councillor Gary Richardson does not expire until the 2025 AGM.

**7. Consideration of Resolutions including Rule changes**

The President invited the Chief Executive to introduce the changes.

It was noted the changes were circulated, the 2022 Act came into force and the new act requires updating our constitution. It was clarified that the Constitution replaces Rules.

The resolution is:

*Resolution 4:*

- *That the name of the Society continue to be "Civil Contractors New Zealand Incorporated".*
- *That the updated Constitution of Civil Contractors New Zealand Incorporated presented to this meeting be approved and adopted as the Constitution of Civil Contractors New Zealand Incorporated for re-registration with the Registrar of Incorporated Societies.*
- *That Civil Contractors New Zealand Incorporated apply for re-registration under the Incorporated Societies Act 2022.*
- *That the Committee be authorised to make any minor amendments to the Constitution required by the Registrar of Incorporated Societies.*



- *That the current members of Civil Contractors New Zealand Incorporated be accepted as members of the re-registered Civil Contractors New Zealand Incorporated.*
- *That the current Executive Councillors and Branch Committee members of Civil Contractors New Zealand Incorporated continue their terms in office until those terms expire in accordance with the previous Rules of Civil Contractors New Zealand Incorporated.*
- *That Civil Contractors New Zealand Incorporated's Registered Office be at 21 Fitzherbert Terrace, Thorndon, Wellington.*
- *That Civil Contractors New Zealand Incorporated's Contact Person be the Chief Executive.*

**Motion** (Resolution 4) seeks to keep our current name, approve and adopt the proposed changes, apply for re-registration under the Incorporated Societies Act 2022, make any minor amendments to the Constitution that the Registrar of Incorporated Societies may require, agree that the current members of CCNZ become the members of the re-registered CCNZ, that the current Executive Councillors and Branch Committee members continue their terms in office until they expire in accordance with the previous Rules, that CCNZ keep its registered Office be at 21 Fitzherbert Terrace, Thorndon, Wellington and that as CEO I will be the official Contact Person.

**Colin Calteaux / Brian Warren      Carried**

There being no questions or discussion on the motion, the President declared the motion to be passed.

## **7. General Business**

The President called for any other general business.

### **a. Margan House**

The status of Margan House was raised and the Chief Executive briefed everyone on the situation. The sale is in default, resulting in the next steps of obtaining a recent valuation and putting forward recommendations to the council on different scenarios of selling or holding on to Margan House. It was clarified that air quality maintenance has happened, but further estimates of repair work need to be sought. Once a valuation is received then the situation can be reassessed. It was clarified that Margan House is sitting in liabilities but will be moved to assets. The purchaser is liable for the full purchase price, and we have the ability to pursue the purchaser. It was noted there is room at Margan House for growth. The Chief Executive acknowledged our legal advisor 's and Dentons contribution to help with MH efforts.

**b. Simeon Brown speech**

Simeon Brown's speech during Conference was raised, with concerns of the message received and it was agreed that there would be a response from CCNZ with feedback on the lack of support for the industry within the speech.

**c. Disputes Resolution**

The board were asked to consider feedback regarding SME's challenges with overseas contractors and whether the Constitution is sufficient to enable accountability for smaller companies. It was noted that there is a recent disputes resolution change that provides a framework, but the board would continue to have discussion about the process leading to an eventual disputes process. It was suggested to relook at the strategic plan with a sub bullet on disputes resolution for SME's and large contractors.

**c. Acknowledgements**

Attendees thanked and acknowledged Bailey Gair as first female CCNZ President and praised her achievements.

Hirepool were acknowledged as CCNZ's main sponsor and Principal Business Partner, Gary Richardson and the team go above and beyond with support and we appreciate the 20 years of enthusiasm, evidence of the strength of relationship between CCNZ and Hirepool.

The President thanked members for their attendance and wished them well.

The Hirepool Construction Excellence Awards dinner will start at 7pm at the Bill Richardson Transport World.

**Meeting closed at 4:22pm.**

\_\_\_\_\_/\_\_\_\_\_/2025  
David Howard, President