

Auckland Branch Annual General Meeting

Minutes of 70th Branch AGM

Date: 22 June 2020

Venue: Hirepool, 1 Sylvia Park Rd

Start Time 4.30 pm

Note: The AGM was affected by Covid 19 Level restrictions in the run up to the meeting that prevented large numbers gathering. Relevant information was sent out prior to the meeting and eligible Members were invited to vote via a google documents voting form as noted below.

Present P Millar (Chair), P Goldsmith, C Fairbairn, D Tilbrook, M Evans, P Schollum-Manase, R Addenbrooke, J Gribble, M Bradbury, D Watchlin, P Ensor, G Riddle, S Wigston & H Goddard

Attending via Teams: A Gibson, V Veart-Smith, R Badenhorst

In Attendance: J Tilbrook (Sec'y), T Ford, J Corlett & S Goldsworthy

Welcome:

There being the required number of members present for a quorum, the chair declared the meeting open at 4.40pm and welcomed everyone

Apologies & Condolences

- Apologies: Apologies were received from C Turner, S Robertson, A Marsh, SL Stead, S Birchall, F Wyllie & C Feeney. P Millar proposed that these be accepted, seconded by P Ensor, and carried by all present
- Condolences: There were no condolences noted

Minutes of AGM Held 17th June 2019

It was resolved that the minutes of the previous Annual General Meeting held on 17th June 2019 be accepted. (P Millar/D Watchlin, carried by all present)

Chairman's Report

The branch chair presented his report including:

- Membership: Branch membership is relatively stable with a steady influx of new members
- Branch Meetings: Well attended with subject matter and speakers being a draw card. Members are encouraged to bring along potential members
- Local Market Conditions
 - Pipeline of work has been an ongoing issue and Covid-19 has increased uncertainty around this with lack of shovel ready projects
 - Water Restrictions: This has become a real issue with the ban on use of standpipes. P Goldsmith & J Corlett have liaised with relevant people and kept members informed. There are a lot of non-potable water supplies available now
- Major Achievements: Branch continues to perform well - the Branch Awards & Regional Excavator Operator Competition were both excellent events
- Major Challenges:
 - Covid-19: has had a huge impact on the industry and could take years to recover from
 - Water Reserves: Alternative supplies need to be secured to use now and, in the future
 - Pipeline of Work: The industry needs more surety than the current level to ensure a continuing dynamic & progressive construction sector
 - Thanks To: Branch Secretary, Regional Operations Manager, and the Branch Executive Committee for their contributions over the last year, it is a real team effort

P Millar moved that the Chairperson's Report be accepted, seconded by G Riddle, carried by all present and supported by 2 votes received via the voting form sent to members (there were none against)

Annual Accounts

S Wigston presented the financial report

- The branch is in good financial health and made a profit of \$11,864 against a budgeted loss of \$1023.50 due to:
 - Increased Contractor Member levies received
 - Branch meetings well attended and supported by sponsorship
 - Regional Excavator Operator Competition secured good sponsorship and was well run
 - Budget included a contribution to the Auckland Business Forum but this was not called on by the Forum
- The balance sheet reflects the results for the year showing an increased equity

S Wigston proposed that report be accepted, seconded by P Ensor carried by all present and supported by 2 votes received via the voting form sent out to members (there were none against).

- Branch Audit: The branch is requested to have an audit every 2 years by National Office and will be due one at the end of this financial year.

S Wigston proposed that previous auditor, Johan Theunissen of Auckland Chartered Accountants, be appointed to audit the annual financial statements. This was seconded by D Tilbrook, carried by all present and supported by 2 votes received via the voting form sent out to members (there were none against).

Election of Branch Committee 2020/2021

- Chairperson: P Millar will continue for the second year of his term.
- Vice Chairperson: Peter Ensor will continue for the second year of his term.
- Immediate Past Chairperson: Peter Goldsmith will remain on the committee
- Branch Executive Committee
 - The following existing members have agreed to stand for re-election: Don Tilbrook, Graeme Scott, Stuart Robertson, Sarah Lee Stead, Simon Birchall, Vanessa Veart-Smith, Roald Badenhorst, Gavin Riddle, Pip Schollum-Manase, Charles Fairbairn, Rosey Addenbrooke, Dean Watchlin, Matt Bradbury, Mark Evans, Jason Gribble, Adam Gibson & Shelley Wigston
 - Other Nominations Received:
 - Chris Turner, Brian Perry Civil, proposed by Don Tilbrook, seconded by Peter Millar
 - Andy Marsh, Fletcher Infrastructure, proposed by Rosey Addenbrooke, seconded by Peter Goldsmith
 - Hugh Goddard, Pipeline & Civil, proposed by Peter Goldsmith, seconded by Don Tilbrook
 - Debbie Colquhoun, Colquhoun Consulting, proposed by Rosey Addenbrooke, seconded by Peter Millar

P Millar proposed that the above people be elected to the Branch Executive Committee. P Ensor seconded the proposal, it was carried by all present and supported by the 2 votes received via the voting form sent to members. On declaring the above duly elected, P Millar welcomed new and returning members and thanked the outgoing members - Daniel Patten, Jarrad Reid & Simon Bourke

Nominations for National Executive Council

- Tim Ford has completed his 2 years as the Chair of the Executive Council and is not seeking re-election.
- Tony Pike (Downer NZ), the current vice chair is putting his name forward to be the chair.
- The term of office of Mark Evans (HEB Construction Ltd.) will expire at the 2020 AGM. Mark has advised he intends to seek election and is available for nomination.
- The branch will support both T Pike & M Evans and complete the appropriate nomination forms to be sent to National Office

National Office Report

T Ford outlined a report has been received from P Silcock, CCNZ CEO, giving an update to the branch

- A lot of work has been done in the Advocacy space including:
 - The establishment of the Construction Sector Accord
 - Strong voice throughout the Reform of Vocational Education
 - Success on technical issues such as the NZTA Pavement Performance Review, Bitumen Cost Adjustment & Bitumen Emission
 - Taking a lead role in NZS 3910
 - Kept the organisation/industry in the media via articles, online stories & radio interviews

- Membership Services:
 - New CRM system put in place
 - Regular newsletters sent out with an expanding audience
 - Despite some events having to be cancelled, those that did go ahead (e.g. Preventing Tarmageddon) were well received
- People:
 - Civil Trades continues to grow
 - EPIC careers promotion was expanded but is currently on hold
 - Progressed issues around Road Work Site Safety
- Covid 19 Impacts:
 - Significant on the industry with CCNZ stepping up to respond to members
 - Have taken a lead role in construction industry work protocols
 - Run webinars attracting over 2200 participants
 - Have given Contractor Members the opportunity to have 2 months reprieve on their annual renewal subscriptions
 - National Office budget will be impacted
- Staff: No changes to the team at Head Office – it is a strong and experienced team

T Ford outlined a letter being sent to Government Ministers from the CEO's of CCNZ, Infrastructure NZ & ACENZ re infrastructure industry request for urgent action to prevent job losses

- Action is urgently required to release a tranche of design, engineering and quickly mobilized construction work to ensure that the current industry momentum, capacity & capability is retained.
- CEOs are focusing on immediate (2020 construction start), medium term (2021 start) and longer-term (2022 and beyond)

Business for National AGM

- The National AGM will be held electronically on Thursday 30 July 2020 from 9.00 am to 10.30 am. If there are any issues to be raised please let a committee member or branch Secretary know.

There being no further business, the AGM closed at 5.03 pm

CONFIRMED THIS DAY OF JUNE 2021

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 P Millar
 Chairperson